



# COURSE BOOKING FORM

## Personal Details

<b>Name:</b>		<b>Date of Birth:</b>	
<b>Home Address:</b>		<b>Telephone:</b>	
		<b>Post Code:</b>	
<b>E-mail Address:</b>			

**NB. For more than one student please ensure one form is completed per person**

<b>Next Of Kin Details:</b> (Please ensure that the contact number provided is available during your course)			
<b>Name:</b>		<b>Contact Number:</b>	

## Course Booking Details

COURSE	DATE(S)
Level 1/2/ICC	
Intermediate Powerboat	
Advanced Powerboat	
Powerboat Instructor	
Advanced Powerboat Instructor	
Do you require waterproofs? YES <input type="checkbox"/> NO <input type="checkbox"/> Sizes? M <input type="checkbox"/> L <input type="checkbox"/> XL <input type="checkbox"/> <i>(Lifejackets will be provided).</i>	
VHF-SRC	
First Aid at Sea	
Diesel Engine Maintenance	
Sea Survival	
Radar	
Essential Navigation and Safety	
Day Skipper Shorebased	
Yachtmaster Shorebased	

Where did you hear about the school?.....

<p><b>Health Declaration:</b> I declare that to the best of my knowledge, I do not suffer from Epilepsy, Giddy spells, Asthma, Diabetes, Colour Blindness, Angina or any other heart condition, and I am fit to participate in the course(s) selected above. Please tick box <input type="checkbox"/></p> <p>Suffering from any of the above need not prevent you from participating in a course, but we do need to know. Please provide details of any medical treatment being received. If none please insert <b>NONE</b> in the box</p>	<p><b>Current Medical Treatment:</b></p>
<p><b>Terms and Conditions:</b> I have read and agree to the Terms and Conditions. Please tick box. <input type="checkbox"/></p>	<p><b>Date:</b></p>

Please complete this form, save and return it to Compass Sea School by return email or by post to Compass Sea School Ltd, Unit 1, Harbour Road Trading Estate, Portishead, Bristol, BS20 7BL.

## **Terms and Conditions**

In these terms and conditions the term “company” means Compass Sea School Ltd, its Instructors or any sub-contracted person. The term “the client” shall mean each person in whose name the course is booked.

1. If the company is unable to meet any booking through circumstances beyond its control, the client(s) may be offered another booking at the company’s discretion.
2. If the company is unable to offer the client(s) or the client(s) are unable to accept such an alternative booking, the company will refund the course fee paid. The company’s liability is limited to this.
3. The company will decide how and when any course is run and whether or not the course will go out onto the water. The company’s decision is final.

## **Payments**

4. Your place on a course is secured when we receive your payment in full together with your booking form (one booking form per course participant) for the course.
5. Full payment for all courses is required at the time of booking. Payments can be made through our on-line payment system, by credit card, debit card, pay pal or cheque payable to 'Compass Sea School Ltd'.

## **Cancellation Policy**

6. Cancellations for any course must be made in writing (email accepted) to the school.
7. Course cancellations made 28 days or greater: Course fee refunded less £35 administration charge.
8. Course cancellations made 28 days or less: No refund.
9. The company shall not accept claims and shall not be liable at any time for claims or expenses caused by circumstances beyond its control including sickness, accident, travel delays, vessel breakdown, weather, strikes, war or civil unrest.

## **Insurance**

10. The school is insured, however the client is strongly recommended to take out their own insurance against cancellation, damage or loss of personal effects, death or personal injury.
11. The company and its employees accept no liability for theft, loss or damage for clients clothing, equipment and personal property howsoever caused on or off the company’s craft and within the company’s training centre
12. The client acknowledges that there are inherent dangers involved in all sports, especially Powerboating and understands and agrees to sign the booking form, holding the company, its servants, agents and employees free of any liability in the event of an accident, death, injury or damage to person or property.

## **Own Boat Tuition or Delivery**

13. Own Boat Tuition / Delivery is provided on the following basis:
  - The vessel is insured by the owner for loss, damage and legal liability to third parties
  - The owner remains the skipper and legally responsible for the safe management of the vessel at all times (including when under tuition) and will not hold the Instructor or Compass Sea School Ltd responsible for any loss or damage.
  - Own boat tuition will only be undertaken on a vessel owned by the person attending the course
  - The vessel is in a sea worthy condition for the course. In the event that the course or delivery cannot be completed in the time booked, we reserve the right to charge for additional time required.
14. Clients provided with equipment such as waterproofs etc. are responsible for their safe return at the end of each day. Damage to any item beyond normal wear and tear may render the client liable to either pay for the item in full or to pay an amount to the company as compensation (as determined by the company).
15. Individuals intending to obtain the International Certificate of Competence (ICC) are advised that under current RYA ‘rules’ it state’s: “This certificate is available only to British citizens and bona fide British Residents over the age of 16. Evidence of residency for non-citizens will be required in the form of a photocopy of a driving licence, utility bill, Council Tax bill or bank statement etc. Further authenticated evidence of residency for non-citizens may be required. The ICC is acceptable for British citizens or residents using a British flagged vessel for leisure. Other countries may accept the ICC for their native flagged vessels.”
17. All deliveries are undertaken on the owners insurance. It is the vessel owner’s responsibility to ensure that the vessel is correctly equipped and insured for the intended passage.
18. By signing the booking form (tick box on-line) you accept the above terms and conditions in their entirety.